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## BUILDING TEAM

MINUTES - NOV. 3, 2016

Present: Irene, Sherry, Suzette, Peter, Laurie, Beth

Our guests for the evening were Peter Marren and Bill Gorman. We really did not have any time for the Building Team per se to air its own business or review older minutes.

<sup>M</sup> Peter took charge of the evening and handed out a three page document covering all aspects of the building project. He went over it in considerable detail and emphasized the early need to settle on a preliminary design that can go to the Southold Building Dep't to obtain a Building Permit. Bill will help with the necessary permits along the way, but his real role will be as the Construction Manager in charge of all the subcontractors and the actual building process based on the final working drawings. It is estimated that we will not be able to "break ground" for probably another nine months which means next summer.

The reason for the delay is the long time needed to go from preliminary design plans to an agreement on the finished drawings, and the extensive site survey that will need to be approved by the several building departments involved. (Zoning, Health, Variances, Historical Preservation, etc.) Peter has agreed to build an early rough model to help us with the visualization of our "dreams" and the placement, size and outline of the final building which would include the sanctuary, a meeting hall and kitchen, offices and RE (religious education) rooms, a lobby, bathrooms, closets, a mandated elevator, stairs, etc.

Several exciting possible new ideas were put forth, including the actual citing of the church building, the expanded or shrunken size of the sanctuary, accommodating the space needs of various functions and outside groups, reversing the focus of the worship area by 90 or 180 degrees, safety issues on the curvature of the road and access to the parking lot, moving or changing the "rental blue house", etc. etc.



Peter emphasized that every step of the unfolding design must deal with three aspects: the functional need, the technical accomplishment, and the aesthetic or psychological feeling.

Many other details were discussed such as having pews or chairs, carpeting or bare floors, the number of RE rooms needed, second floor and/or finished basement, size and options for our parking lot, location of our welcoming lobby, outdoor playground or memorial garden, state rebates for energy saving devices, drainage options, etc.

The nine-month estimate on our timeline was based roughly on needing three months at least to get through the design and planning stages (35% of the time), 40% of the time to perfect the final drawings, 5% of the time for obtaining all the necessary permits, and then whatever else came along.

Attention would be paid to the financial coverage we expect from the insurance company, and every effort would be made to keep ourselves within the budget limits. Bill would be in close touch with our private insurance adjuster, Jeff Friedman, and legal needs would be handled by the church's lawyer, Bill Moore.

After a lively evening of discussion, we adjourned after 9:00. We will meet again in a week, on the 10<sup>th</sup>, with Peter Marren and Bill Gorman again in attendance. Peter hopes that in the future we can subdivide our team into smaller groups with specific areas of concentration so that we can use their time and ours more efficiently.

Personal note: I thought the meeting was unusually informative, lively and energizing. We are definitely moving ahead!

Respectfully submitted and with cheers to all,  
Sherry